

Careers Education, Information, Advice and Guidance (CEIAG)

Provider access policy statement

NeneGate School

Version: 2020.04

Approved by: Ruth O'Sullivan **Date:** 06.04.20

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

- Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.
- Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.
- This is outlined in section 42B of the [Education Act 1997](#).
- This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at NeneGate School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact: S Parsons (Assistant Head)

Telephone: 01733 349438

Email: sue.parsons@nenegate.peterborough.sch.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn term	Spring term	Summer term
Year 7/8	PSHE/Life Skills Curriculum	PSHE/Life Skills Curriculum Enterprise Challenge	PSHE/Life Skills Curriculum Careers Workshop
Year 9	PSHE/Life Skills Curriculum Assembly and Keynote Sessions on Transitions to Adulthood CV Writing Workshops	PSHE/Life Skills Curriculum Enterprise Challenge	PSHE/Life Skills Curriculum KS4 Options Event
Year 10	PSHE/Life Skills Curriculum Assembly and Keynote Sessions on Transitions to Adulthood CV Writing Workshops	PSHE/Life Skills Curriculum Enterprise Challenge Networking Breakfast Mock Interviews	PSHE/Life Skills Curriculum Work experience
Year 11	PSHE/Life Skills Curriculum Assembly and Keynote Sessions on Transitions to Adulthood Bespoke Provider Tours	PSHE/Life Skills Curriculum Enterprise Challenge Networking Breakfast Mock Interviews	PSHE/Life Skills Curriculum Transition Support

Please speak to our Preparing for Adulthood Coordinator to identify the most suitable opportunity for you.

4.3 Premises and facilities

- The school will endeavor to make accommodation and resources available for discussions between the provider and students, as appropriate to the activity and timing. This will all be discussed and agreed in advance of the visit. All presentations must be approved prior to delivery so that they are in keeping with the nurturing and holistic nature of the school.
- Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

5. Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. This policy can be accessed on our website.

Education and training providers will be expected to adhere to this policy.

6. Approval and review

- The school's arrangements for managing the access of education and training providers to students is monitored by S Parsons – Assistant Head
- This policy will be reviewed by S. Parsons – Assistant Head on an annual basis.
- At every review, the policy will be approved by Neil Shepherd – Vice Chair of Governors – and Ruth O'Sullivan - Headteacher